St Teresa's Catholic Academy
Charging Policy

At St Teresa's, we seek to develop a love of learning and to offer an educational experience which will prepare our children for the changing world that we live in. We keep this at the forefront of our minds when planning specific activities for our children.

Activities within School Hours

The school will request voluntary contributions from parents towards activities organised by the school during school hours. The school will support the funding of certain activities within school hours. However, if insufficient voluntary contributions are forthcoming for an activity and insufficient subsidies are available from the school, then the activity may have to be cancelled. Subsidies may be available for children whose parents are unable to make voluntary contributions. Please see end for further details.

The school will offer the opportunity for parents to pay for the majority of the voluntary contributions by a monthly standing order scheme; Smarter Way to Pay SWTP. For further details please contact the School Office.

Optional Trips and Activities

Optional trips and activities, wholly or mainly outside school hours will be charged at full cost. Where costs cannot be covered by those taking part the activity will not proceed.

Residential Trips

Full board and travel costs on residential trips will be charged, although families who are unable to meet the full costs should discuss the situation with the school (see below). They will, however, be expected to make a contribution. The school will use records of current pupils entitled to Pupil Premium as evidence in support of a claim for any remission of costs that may be under consideration.

School Property

The school may make charges for breakages and damage to property if deemed appropriate, for example Guided Reading books.

Extended Services

The school will charge for additional care before and after school. If parents wish to use these clubs regularly they will be provided with a termly invoice to be paid in advance of sessions used. The school will charge a late payment fee if funds are not received by the due dates. If payments are persistently late the child's place may be revoked.
Where children have received additional care but have not been booked into the session in advance, an ad-hoc fee will be charged.

Finance & Premises Committee
Approved: January 2019
Review: January 2022

Further Assistance

We are very keen to support all pupil participation in school activities, where appropriate, and do not wish for any pupil to be disadvantaged due to financial hardship. Should you have any concerns or queries regarding any payments, please do not hesitate to contact our Inclusion Manager who will be happy to help you. All information will be treated in the strictest confidence.